

THE TREASURY RESEARCH CHARGES AND INFORMATION FORM

FEES

- Research will only begin after payment has been made. We do not have credit card facilities.
 - There is an initial research fee of \$30 per enquiry for the first hour's research. Your researcher will contact you if there is more research to be done.
 - Further research is \$30.00 per hour plus disbursements.

Photocopies:	A4	30c a side	Colour A4	\$1.50 a side
	A3	50 cents a side	Colour A3	\$3.50 a side
 - All birth, death and marriage certificates held in our collection \$5.00 per photocopy
 - If you visit in person research costs \$15.00 an hour – no cameras or memory sticks are allowed in the library.
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PAYMENT

- Payment can be made by a cheque made out to
The Research Officer
The Coromandel Heritage Trust
PO Box 75
Thames 3540
New Zealand
Or
 - Internet banking is available.
Please pay by Direct Credit to A/C **BNZ Thames 02-0456-0019877-00**
(Bank of NZ Swift Code **BKNZNZ22** - that is twenty-two at the end)
i.e. **BKNZNZ22 020456 0019877 00**
Make sure you enter **your name** and the word '**research**' when you fill out the details.
 - Payment by cheque from Australia, America or England:
 - If you live in Australia, America or England, and would like to write a cheque from your own account, we can bank it directly into our account at this end without incurring extra costs. Please include a note that this payment is for research so the researcher is notified when payment arrives. If you live in any other country you will need to establish the exchange rate and send in in \$NZ.
Please let your researcher know how you are going to pay and when you have sent payment.
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PLEASE COMPLETE YOUR DETAILS CLEARLY

Your Name:

Email:

Phone:

Address:

INFORMATION ABOUT YOUR FAMILY AND WHAT YOU WANT RESEARCHED (go on to another page if necessary)